

STBA COMMITTEE MEETING – MINUTES



MEETING INFORMATION	
Attendees	Executive Committee: Matthew Stewart (President/Chair) Garion Weller (Vice President) Clinton Duong (Secretary) General Committee Members: David Needham, Jono Cracknell, Eion Jennings, Lakshini Krishnadasa, Jim Birch Invited Attendees: Alicia Morgan (STBA)
Apologies	Casim Al-Adzin, Ryan Aditama, Soon Rea Lau, Terry Polglase
Date:	30th April 2023
Time:	Start: 3:01 PM
Location:	101 Cascade Road, South Hobart, TAS, 7004






AGENDA ITEMS		PRESENTER
1	Call to Order	
2	Welcome/Introduction	
3	Roll Call/Apologies	
4	Approval of Previous Meeting Minutes	
	David to move- Jono second- all in favour.	
5	Items for Discussion / Review	
	No further items tabled.	
6	Old Business	
	A. Badminton Shop Lease	Matt
	<p>The committee moved at the last meeting for the lease of the badminton shop to go to tender. Matt has confirmed that the tender requirements have been emailed to Wallace and the current tenants of the shop on the 18th of April 2023. It was noted that proposals will close on the 20th of May.</p> <p>It was discussed during the meeting that it would be beneficial to also provide notice of the tender to other potentially interested stakeholders in the general community rather than just within STBA.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Matt to make a follow up post to the website and social media so that the badminton community is aware and can apply for the tender. 2. Matt to reach out to potentially interested stakeholders, such as the tennis stringing shop, to see if they would like to apply for the tender. 	
	B. Strategic Planning	Matt
	<p>Garion has drafted an identity statement which he will share with the committee following today's meeting. Garion has indicated that the draft contains several areas of focus, such as junior's and roster players. The committee will then discuss what our areas of focus will be which will then inform the development of the strategic plan.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Garion will send out his draft regarding focus for the strategic plan and committee will then decide around what our focus will be. 	
	C. Improving the Playing Field Grant	Matt/Alicia/David

	<p>David has provided an update from his conversations with Rhett. Unfortunately a formal quote has not yet been provided, but informally it is believed that plan B, which is to install ramps to increase disability access, will instead cost about \$200,000-\$300,000.</p> <p>It was queried by Eion whether plan B will be viable due to the required length of the ramp in order for it to be safe, with estimates that the ramp will need at least 30 meters to be safe.</p> <p>Jono has stated that he was contacted by Vincent Ponsonby, to state that he could provide a quote if need be.</p> <p>It was also noted during the meeting that if the lift was to be installed, it will cost approximately \$6000 a year to maintain.</p> <p>Eion has floated the idea of purchasing a new free standing lift as a potential alternative option.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Eion will liaise with his contacts for quotes around the viability of the free standing lift and gather a quote if appropriate. 2. David will continue to liaise with Rhett around a formal quote. 	
	D. Lease	Matt/Alicia
	<p>Alicia has spoken with the HC and there appears to be some miscommunication, regarding Shannon at the HC sending correspondence to previous committee members.</p> <p>The committee is subsequently unsure about what is the most up to date draft. Alicia will request for a new copy of the draft to see if anything has changed regarding our lease.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Alicia to ask for a new copy of the draft to see if anything has changed from the HC. 	





	E. Branding/Marketing Review	Matt
	<p>The committee has confirmed again today that we are satisfied for the branding review to go ahead at a maximum cost of \$4000. All in agreeance at the meeting to continue with the rebranding, but to keep trading as STBA.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Matt to initiate the rebranding process. 	
	F. Rosters/Pennants	Matt
	<p>The pennant subcommittee has provided feedback to committee regarding their recent survey results for a possible premier league. The results of the survey was that only 2 individuals from the target demographic of A grade and open players, indicated that they would participate, with 7 stating maybe as a response.</p> <p>In light of these results, the pennant subcommittee has discussed providing a new proposal and it was discussed with the committee whether to stop pursuing the premier league offering and to try the new option.</p> <p>The new idea that was proposed was to do with developing a teams based event, whereby individuals would submit their own teams. The subcommittee has stated that if approved to proceed, they would reach out to Open and A grade players directly to ask them if they would be interested in participating.</p> <p>The committee has agreed to stop pursuing the premier league idea and will instead attempt the new option. It was raised that it would not be ideal to waste resourcing on pursuing the alternative teams based offering if there was not enough interest and all agreed that if Open and A grade players showed no interest then we would not proceed.</p> <p>It was also agreed that the offering would be potentially interesting for players from other grades and that we would be looking to trial the event in between the winter and summer rosters.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Pennant subcommittee to reach out to Open and A grade players regarding the new teams based offering. 	
	G. Social Club/Liquor License	Matt
	<p>No further discussion or proposal was reached regarding the social club.</p> <p>General agreement that all future subcommittee topics will be merged into one topic.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. To merge all subcommittee meeting topics into one topic in the future and to provide updates/discussions as needed. 	
	H. Staffing	Alicia



	<p>Alicia has stated that Beenu has been hired on a part time basis for 17 hours a week. Her working days will be Saturday, Sunday and Monday. This should provide staffing stability into the future alongside the casual and permanent staff that we already have.</p> <p>Actions:</p> <ol style="list-style-type: none">1. Nil	
	<p>I. Installation of Roof Vents</p>	<p>David</p>
	<p>David has provided an update around sealing a leaking roof in one of the meeting rooms within the STBA hall. The plumber Jason will first seal up the roof and then Rhett, will replace all the areas that has been damaged by mould.</p> <p>Quotes are still to be received regarding the installing of the whirley birds.</p> <p>Actions:</p> <ol style="list-style-type: none">1. David to follow up on quotes regarding the whirley birds.	
	<p>J. Security Camera's</p>	<p>Ryan</p>
	<p>Topic to be closed.</p>	

	K. Stakeholder meeting	Matt
	<p>Matt has provided a run through of the minutes he provided. Read the distributed minutes for more information.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Nil 	
	L. Tournament subcommittee	
	<p>Tournament subcommittee has not had a meeting since the subcommittee was expanded.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Nil 	
	M. Junior Development Subcommittee	
	<p>Junior development subcommittee has also not had a meeting. No update.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Subcommittee to meet 	
6	New Business	
	A. N/A	

7	In Camera / Executive Session	
	A.	Matt
8	Adjournment	
	4:53pm.	