

STBA Working with Vulnerable People Policy

STBA Management: The umbrella term for the STBA Committee, STBA Staff or any individual or group to which the STBA Committee has delegated authority to manage the specific matter in question.

The Act: Refers to the *Registration to Work with Vulnerable People Act 2013*.

Registration Applicability

- 1) This policy is applicable to all STBA Committee Members, STBA Members, STBA Employees, Coaches, STBA Volunteers and any other person using STBA facilities and **also** working with a vulnerable person as defined by the Act.
- 2) In line with current legislative requirements, those of whom Section 1 applies to are required to complete their Registration to Work With Vulnerable People prior to involvement in any children related activities (subject to legislative requirements).
- 3) Unless otherwise stated by STBA Management, the cost of registration shall be borne by the applicant.

Registration Currency

- 4) It is the responsibility of those Section 1 applies to ensure that their Registration is current.
- 5) If the status of your registration changes, you must notify the STBA committee at the first available moment.

Recording

- 6) STBA Management will maintain a Working With Vulnerable People Register for the purpose of maintaining a record of all those Section 1 applies to, to ensure compliance.
- 7) This Register will include the individual's full registered name, the individual's role at the STBA, their registration identification numbers, expiry date and the registration category/activity.
- 8) All registrations must be confirmed through the Working With Vulnerable People Register to ensure that the STBA has been recorded as part of the registration process.

Breaches

- 9) STBA Management reserves the right to deny access to STBA facilities, cancel bookings and/or implement any other penalties deemed necessary for non-compliance to this policy.